



Minutes of the Regular Meeting of the Torquay Village Council held on
December 10, 2025, in Council Chambers at 106 Devon Street in Torquay SK

Present: Mayor Terry Malaryk, Deputy Mayor Mark Mason Councilor Richard Grabauskas, Councilor Travis Cassin, Councilor Derrick Kardos, and CAO Tammie Jackson

Call to Order: Mayor Malaryk called the meeting to order at 6:31pm.

Declaration of Conflict of Interest: Councilor Cassin and Councilor Mason declared a conflict of interest regarding the agenda item Fire Board Agreement – RM of Cambria & Village of Torquay due to employment considerations.

Adoption of the Agenda:

177/25 Grabauskas - That the agenda be adopted as presented. CARRIED

Approval of the Minutes:

178/25 Cassin - That the minutes of the regular meeting of the Council held November 12, 2025, be approved as circulated. CARRIED

Approval of Financial Statements:

179/25 Mason – That the financial statements for the month ending November 31, 2025, are accepted as presented. CARRIED

List of Accounts for approval:

180/25 Grabauskas – That the list of accounts for approval from batch 2025-00201 to 2025-00219 which includes all cheques, online payments, and EFTs for a total amount of \$34,294.70 is accepted as presented. CARRIED

Committee Board Reports:

Maintenance report presented by Brad Jackson. East well is back up and running. Bobcat will need tires. Two curb stops need to be replaced.

Mayor Malaryk attended the St. Joesphs meeting.

Councilor Kardos attended the Fire Board and Torquay Centennial Meeting. Money raised from the centennial celebration have been allocated.

Councilor Mason attended the Oungre Memorial Park.



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Councilor Cassin attended the Fire Board, Mainprize and Torquay Community Club meeting. The RM has prepared a lease agreement for the fire department to sign for use of their building.

Office report presented by administration. SUMAssure will approve our policy with below replacement cost values but will conduct a valuation of all municipal owned properties over the next (3) three years to bring insured values up to current replacement cost. The village will need to start charging PST, this includes the rink & community center.

181/25 Kardos - That all verbal committee board reports be accepted as presented.
CARRIED

Past Due Utility Accounts

Total utility arrears as of November 31, 2025: \$2500.00

182/25 Grabauskas – That the outstanding amount owing on account 170 be added to the tax roll.

AND

Any accounts in arrears that have a signed payment agreement and miss a payment without notifying the CAO will have their water service disconnected, and full payment will be required to restore service as per current policy.

CARRIED

OLD BUSINESS

Municipal Use of Employee Vehicle

A motion was brought forward to increase the payment from \$300.00 to \$500.00. The motion was amended to consider an increase to a different amount and amended again to maintain the payment at \$300.00.

183/25 Malaryk – That the municipal use of the employee's vehicle allowance remain at \$300 per month.

CARRIED



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Fire board Agreement: Rm of Cambria & Village of Torquay

Councilors Mason and Cassin vacated their chairs due to employment conflict of interest and left the meeting at 7:56pm

A town hall meeting will be scheduled for mid-March 2026 to discuss the Torquay & District Fire Department's increased expenses and its proposal to provide structure fire defense, as well as the current status of Torquay's infrastructure and budget, in order to obtain residents' priorities and input on potential financial commitments.

Councilors Mason and Cassin resumed their chairs at 8:10pm

Councilor Cassin resigns from the Fire Board committee.

184/25 Cassin – That Mayor Malaryk has been appointed as the Fire Board Representative.

CARRIED

In-Camera Agenda Item: Wage Review

185/25 Mason – That Council enter an in-camera session pursuant to section 121 of *The Municipalities Act* to discuss personnel matters.

CARRIED

Council entered in-camera at 8:12pm.

The Chief Administrative Officer left the in-camera session at 8:16 p.m. and returned at 8:26pm.

186/25 Mason - That Council return to open session.

CARRIED

Council returned to open session at 8:27pm.

187/25 Grabauskas – That the Water & Wastewater Operator/Foreman will receive a \$1.00 per hour increase effective January 1, 2026.

CARRIED

188/25 Malaryk – That the CAO's wage will increase to \$32.00 per hour effective January 1, 2026, with a review scheduled for June.

CARRIED



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A discussion was held regarding the use of reserve funds to purchase a vehicle.
Administration will provide a summary of balances for each reserve account.

Repeal of Bylaw 8501

189/25 Cassin – That Bylaw 8501 has been repealed. CARRIED

Provincial Recycling Program

190/25 Kardos – That Council approve the Village of Torquay entering into the new SK Recycles agreement, whereby Torquay will continue to provide curbside collection using its own contractor, SK Recycles will assume responsibility for all post-collection processing and associated costs (including sorting, marketing, and recycling). CARRIED

Committees & Subcommittees

Administration will meet with committee treasurers to discuss changes to bank accounts, ensuring that all funds are managed through the village's financial records.

The Torquay Community Club will provide a list of required repairs with estimates for administration to explore potential funding options.

Fire Safety Inspection – Arena and Community Centre

At the village's request, Estevan Fire Rescue conducted a fire safety inspection. A list of recommendations was provided. The Torquay Community Club and the Village will collaborate to address the identified concerns.

Snow Removal Priority Policy

191/25 Kardos – That the Snow Removal Priority Policy be approved as presented. CARRIED

Sector 1 Proposal – Community Centre Work in Lieu of Payment

Sector 1 proposed to Councillor Cassin that work be completed at the Community Centre in lieu of payment for vacant lots.



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Upon review of The Municipalities Act (Section 8(1)(j) and Sections 183–184), municipalities are prohibited from providing bonuses to businesses, and municipal land must be sold at fair market value through a prescribed process. Exchanging land for services is not permitted and presents audit and legal risk; land disposal and contractor payment must occur separately and in accordance with statutory procurement requirements.

Letter from Torquay Library

The Torquay library receives annual funding as follows:

Village of Torquay	\$500.00
Radius Credit Union	\$500.00
RM of Cambria	\$300.00

The library incurs an annual cost of \$1,464.00 to provide internet services. Its reserves have been fully depleted, and the library is currently operating with an overdrawn bank account. As a result, the library is requesting an additional contribution of \$100.00 from each of the above donors.

192/25 Mason – That the village library donation will remain the same at \$500.00 and recommends that the landline be removed from the library to save cost. CARRIED

Correspondence:

All correspondence has been received and filed accordingly.

Next meeting date: January 14, at 6:30pm

Adjournment:

193/25 Mason – That this meeting is now adjourned. CARRIED

Terry Malaryk – Mayor

Tammie Jackson - CAO