



Our Prairie Heritage

AGENDA April 8, 2026

CALL TO ORDER

- a) Land Acknowledgement
- b) Declaration of Conflicts of Interest
- c) Adoption of Agenda

MINUTES

- a) Approval of the Minutes of the Regular Council Meeting held on March 11, 2026

FINANCIALS

- a) Approval of the Financial Statements for the month ending March 31, 2026

MONTHLY ACCOUNTS PAYABLE

- a) Approval of Accounts Payable for the month ending March 31, 2026

REPORTS FROM COUNCIL/STAFF

- a) Mayor Report
- b) Council Reports
- c) Administrative Report – Attached Appendix B

OLD BUSINESS

SHA COMPLIANCE UPDATE

Purpose:

TCC Rep to provide Council with a status update on projects required by the Saskatchewan Health Authority prior to the next inspection.

MUNICIPAL VOLUNTEER & MAINTENANCE SAFETY POLICY

Purpose:

Review the proposed Municipal Volunteer & Maintenance Safety Policy. To establish clear guidelines for work performed by volunteers, staff, and others on municipal property and infrastructure.



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FIRE HYDRANTS BYLAW

Purpose:

To give second reading to the proposed Fire Hydrants Bylaw, as amended.

NEW BUSINESS

FENCE PERMIT

Purpose:

To review and consider approval of a fence permit for Lot 9, Block 15.

RAILWAY AVENUE SPEED LIMIT

Purpose:

To clarify and address inconsistencies between the current bylaw and posted speed signage on Railway Avenue.

AUDITOR FEEDBACK

Purpose:

To review feedback received from the municipal auditor.

OPERATING REVIEW

Purpose:

To review key operating components, including reserves, utility operating costs, and overall revenue and expense performance.

SK RECYCLES TRANSITION AND GFL CONTRACT EXTENSION

Purpose:

To review the upcoming transition to SK Recycles and consider the extension of the current GFL Environmental contract.

POSTING OF DRAFT MINUTES ON MUNICIPAL WEBSITE

Purpose:

To consider posting draft Council meeting minutes on the municipal website prior to formal approval at the subsequent meeting.



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OUNGRE MEMORIAL REGIONAL PARK BOARD – PARTICIPATION AND AUTHORITY STATUS

Purpose:

To approve sending a letter to discontinue participation as an authority on the Oungre Memorial Regional Park Board.

EVENT AND FUNDRAISING APPLICATION AND CHECKLIST

Purpose:

To review and consider approval of an Event and Fundraising Application and Checklist.

AGENDA ITEM: TORQUAY FUN DAYS

Purpose:

To discuss proposed activities and consider approval for Torquay Fun Days.

911 DISPATCH & FIRE SERVICE COVERAGE CHANGE

Purpose:

To review recent changes to 911 fire dispatch and mutual aid agreements.

FIRE BOARD AGREEMENT AND CONTRIBUTION AMOUNT – RM OF CAMBRIA & VILLAGE OF TORQUAY

Purpose:

To finalize the Fire Board Agreement with the Rural Municipality of Cambria and determine the Village's annual contribution amount to the Fire Department.

CORRESPONDANCE

- March RCMP Letter
- Sponsorship request letter

NEXT MEETING DATE

May 13, 2026 @ 6:30pm



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Appendix B

Administrator's Office Report

Governance Briefing

Regarding roles, responsibilities, and the importance of maintaining clear separation between governance and operations.

The discussion includes:

- Clarification of Council, Mayor, and Administration roles
- Importance of directing operational matters through Administration
- Need for consistent application of policies and procedures
- Emphasis on legislative compliance and risk management

Waiving Penalties – Lot 1, Block 3

- Administration has been advised there may be a potential offer on the above-noted property.
- Council may wish to consider waiving penalties to facilitate payment of outstanding taxes, or alternatively, proceed with taking title and tendering the property through the tax enforcement process.

Torquay Community Club (TCC)

- TCC to provide a key for the Torquay gym to the Village office.
- Still awaiting insurance payment from TCC.

Insurance

- There will be a penalty to exit SUMAssure, as the Municipality has recently entered into a contract.
- Hoium Agencies Ltd. will provide a comparative quote closer to the contract end date.

Grants

- The Rink Grant is currently delayed, with an expected issue date of April 10, 2026.

Tax Enforcement

- The Provincial Mediation Board has proposed payment plans beginning April 2026 for the following properties:
 - Lot 1, Block 3
 - Lot 27, Block 10
 - Lot 12, Block 15
- If payment arrangements are not fulfilled, the Board will grant consent for the Village to proceed with taking title.



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SUMAssure

- SUMAssure will be performing valuations of all municipal buildings on Monday April 27th for insurance purposes.

Fuel Card System Potential

- There may be the potential for a local fuel card system in Torquay, which would include:
 - Installation of a 10,000-litre above ground fuel tank;
 - Purchasing fuel from Esso and reselling locally;
 - Issuing PIN numbers to residents for access;
 - Tracking usage and issuing invoices through the Village.
- Estimated profit margin is approximately \$0.05 per litre.
- Additional requirements may include:
 - An accounts receivable module through MuniSoft;
 - A credit/debit card machine.
- Awaiting further information before bringing forward a formal recommendation.