



Minutes of the Regular Meeting of the Torquay Village Council held on
November 12, 2025, in Council Chambers at 106 Devon Street in Torquay SK

Present: Mayor Terry Malaryk, Deputy Mayor Mark Mason Councilor Richard Grabauskas, Councilor Travis Cassin, Councilor Derrick Kardos, and CAO Tammie Jackson

Call to Order: Mayor Malaryk called the meeting to order at 6:33pm.

Declaration of Conflict of Interest: Councilor Cassin and Councilor Mason declared a conflict of interest regarding the agenda item Fire Board Agreement – RM of Cambria & Village of Torquay due to employment considerations.

Adoption of the Agenda:

143/25 Kardos - That the agenda be adopted as presented. CARRIED

Approval of the Minutes:

144/25 Kardos - That the minutes of the regular meeting of the Council held October 8, 2025, be approved as circulated. CARRIED

Approval of Financial Statements:

145/25 Malaryk – That the financial statements for the month ending October 31, 2025, are accepted as presented. CARRIED

List of Accounts for approval:

146/25 Mason – That the list of accounts for approval from batch 2025-00181 to 2025-00200 which includes all cheques, online payments, and EFTs for a total amount of \$36,193.65 is accepted as presented. CARRIED

In-camera Discussion

147/25 Grabauskas – That all members of Council move into an in-camera session at 6:42p, in accordance with Section 120(2) of The Municipalities Act to discuss a matter involving personal information about identifiable individuals.

148/25 Grabauskas – That council returned to open session at 6:53pm



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Committee Board Reports:

Maintenance report presented by Brad Jackson.

Mayor Malaryk attended the Mainprize and St. Joesphs meeting.

Councilor Kardos attended the Torquay Centennial Meeting.

Councilor Mason attended Oungre Memorial Park, Torquay Recreation Board and Torquay Community Club meeting.

Councilor Cassin attended the Torquay Community Club meeting.

Office report presented by administration.

149/25 Cassin - That all verbal committee board reports be accepted as presented. CARRIED

Past Due Utility Accounts

As of October 31, the total outstanding balance for utility accounts is \$2,764.66.

- a) Five (5) accounts are over 60 days past due and currently have payment agreements in place.
- b) Four (4) accounts are over 30 days past due and will be issued disconnection notices in accordance with the Village's utility policy.

OLD BUSINESS

Fire board Agreement – Rm of Cambria & Village of Torquay

Councilors Mason and Cassin vacated their chairs due to employment conflict of interest and left the meeting at 7:31pm

150/25 Grabauskas – That First Responders not be included in the Fire Board Agreement between the Village and RM #6, as funding for training, callouts, and equipment is provided independently by the RM of Cambria and not through the joint funding model used for the Fire Department. CARRIED

Council requests additional wording changes before approving the Fire Board Agreement.



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First Responder Program Update

Village Fire Board Representative confirms that

- a) The existing First Responders have been informed of recent procedural and operational changes.
- b) Are aware of newly trained First Responders and their integration into the response network.
- c) Have been consulted to provide an overview of current equipment assigned to First Responders.
- d) Have been informed on identification and location of newly purchased equipment.
- e) Notified on the RM's new policy on compensation for training and callouts.

Councilors Mason and Cassin resumed their chairs at 7:46

Torquay Arena

Health Inspector Report – Arena (Rink Area):

- shower floors require paint
- ventilation not in good working order
- Require air quality monitoring log
- Air quality emergency plan not posted

Administration provided a air quality emergency plan, replacement part for ventilation has already been ordered and additional issues will be addressed at the Community Club AGM and the next council meeting.

Curb Stop Location

151/25 Cassin - That council approves the requests and proposed changes related to the water service and curb stop located at NE 24-02-12 W2. CARRIED

Property Consolidation

152/25 Mason – That council approves the request to consolidate Lot 4, Block 7 and Lot 8, Block 7 into a single parcel. CARRIED

Public Disclosure Statements

153/25 Kardos – That all council members have completed and signed the public disclosure statements and have filed with the administrator CARRIED



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First Meeting Considerations

154/25 Kardos – That Mark Mason has been reappointed as Deputy Mayor. CARRIED

155/25 Mason – That the mileage rate will remain the same at \$.50 per kilometer.
CARRIED

156/25 Malaryk - That janitor services will remain the same. Tammie Jackson will be paid \$75.00 per month to clean the Village Office. CARRIED

157/25 Kardos – That The appointment of Solicitor will remain Martin Dupont. CARRIED

158/25 Grabauskas – That pursuant to Subsection 220(1) of The Municipalities Act, the VILLAGE OF TORQUAY appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

159/25 Grabauskas – That Brad Jackson has been reappointed Weed Control and Pest Control Officer. CARRIED

160/25 Mason – That the date and time of the regular council meetings will remain the same on the second Wednesday of each month at 6:30pm. CARRIED

161/25 Kardos – That Council remuneration remain unchanged as follows:
Council meetings, whether attended in person or electronically: \$160.00 for the Mayor and \$100.00 for Councilors per meeting; and Committee and board meetings: \$100.00 per meeting.
CARRIED

162/25 Grabauskas – That the rate for lawn maintenance and snow removal be increased from \$40.00 to \$50.00. CARRIED



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Municipal Revenue Sharing Grant

163/25 Mason -That the Council of the Village of Torquay confirms that the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: Submission of the 2024 audited financial statements to the Ministry of Government Relations; in good standing with respect to the reporting and remittance of Education Property Taxes; adoption of a Council Procedures Bylaw and an Employee Code of Conduct; and all member of council have filed and annually updated their Public Disclosure Statements, as required. Furthermore, we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and that we authorize the Administrator to sign the declaration of eligibility and submit it to the Ministry of Government Relations.

CARRIED

Board & Standing Committee Appointments

164/25 Kardos – That Mayor Malaryk has been reappointed as the St Joesphs Hospital representative.

CARRIED

165/25 Grabauskas – That Councilor Mason has been reappointed as the Oungre Memorial Park representative.

CARRIED

166/25 Mason – That Councilors Kardos & Cassin have been reappointed as the Fire Board representatives.

CARRIED

167/25 Malaryk – That Councilor Cassin has been appointed as the Mainprize Park representative.

CARRIED

168/25 Mason – That Tammie Jackson has been reappointed as the Southeast Regional Library representative.

CARRIED

169/25 Kardos – That Councilors Grabauskas and Mason have been appointed as the Torquay Community Club representatives.

CARRIED

170/25 Mason – That resolution 169/25 be amended.

CARRIED



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171/25 Kardos – That Councilors Grabauskas and Cassin have been appointed as the Torquay Community Club representatives. CARRIED

172/25 Grabauskas – That Councilor Kardos has been appointed as the recreation board representative. CARRIED

173/25 Mason – That Councilor Kardos, Mayor Malaryk, Brad and Tammie Jackson form the EMO committee. CARRIED

174/25 Grabauskas – That Councilor Cassin, Brad and Tammie Jackson have been appointed as the OH&S Committee. CARRIED

Proposal Letter to Gas Stations

175/25 Grabauskas – That administration prepare proposal letter and send it to potential gas station operators or companies. CARRIED

Tabled

Consideration of payment for municipal use of Brad Jackson's truck from \$300.00 to \$500.00 monthly to cover operating expenses.

Correspondence:

All correspondence has been received and filed accordingly.

Next meeting date: December 10, 2025, at 6:30pm

Adjournment:

176/25 Mason – That this meeting is now adjourned. CARRIED

Terry Malaryk – Mayor

Tammie Jackson - CAO