

Minutes of the Regular Meeting of the Torquay Village Council held on
December 11th at 106 Devon Street Torquay, SK S0C 2L0

Present: Mayor Terry Malaryk, Councilor Travis Cassin, Councilor Mark Mason, Councilor Derrick Kardos, Councilor Richard Grabauskas (via conference call)

Absent:

Call to Order: Mayor Malaryk called the meeting to order at 6:30pm.

Declaration of any conflicts of interest: No conflicts of interest were declared.

Adoption of the Agenda:

132/24 Cassin-That the agenda be adopted as presented. Seconded by Kardos. CARRIED

Approval of the Minutes:

133/24 Mason - That the minutes of the regular meeting of the Council held November 13, 2024, be approved as circulated. Seconded by Cassin CARRIED

Approval of Financial Statements:

134/24 Grabauskas - That the financial statements for the month ending November 30, 2024, are accepted as presented. Seconded by Cassin. CARRIED

List of Accounts for approval:

135/24 Cassin – That the list of accounts for approval from batch 2024-00245 to batch 2024-00268 which includes all cheques, online payments, and EFTs for a total amount of \$52,734.77 is accepted as presented. Seconded by Kardos. CARRIED

Committee Board Reports:

Brad Jackson was in attendance from 6:30 – 7:00pm

Brad will be off for up to 3 months for surgery, surgery will be sometime in January. Snow removal will be done by council when available, hire the RM as needed and Kyle Friess for back up.

136/24 Cassin – That the village accepts the credit from Delco for \$3000.00 for the PH probes that were installed and never worked. Seconded by Grabauskas. CARRIED

137/24 Mason - That all verbal committee board reports be accepted as presented. Seconded by Kardos. CARRIED



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Old Business

Donations to Oungre Park, Mainprize, Torquay Community Center and the Fire Department will be discussed at the Budget Meeting.

Permit for Lot 29-30 Block 10

New Business

Municipal Revenue Sharing Grant

138/24 Mason – That the Council of the Village of Torquay confirms that the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: Submission of the 2023 audited financial statements to the Ministry of Government Relations; in good standing with respect to the reporting and remittance of Education Property Taxes; adoption of a Council Procedures Bylaw and an Employee Code of Conduct; and all member of council have filed and annually updated their Public Disclosure Statements, as required. Furthermore, we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and that we authorize the Administrator to sign the declaration of eligibility and submit it to the Ministry of Government Relations.
Seconded by Cassin. CARRIED

Review of Fire Department Tenders

All tenders were rejected by the RM prior to the village council meeting.

139/24 Grabauskas – That the council goes in camera at 7:22pm to discuss the sale of the old Fire Hall. Seconded by Mason. CARRIED

140/24 Mason – That the council moves out of camera at 7:40pm. Seconded by Grabauskas. CARRIED

Building Bylaw

141/24 Cassin – That the Village of Torquay will enter into an agreement for building inspections with Professional Building Inspections Inc for Class 1, 2 and 3 inspections. Seconded by Kardos. CARRIED

142/24 Mason - That the council accepts the first reading of the Bylaw No. 2024-06 *Building Bylaw* as presented. Seconded by Cassin CARRIED UNANIMOUSLY

143/24 Cassin – That the new fee for permits is approved and will be added to a fees and charges bylaw.



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MuniSoft E-Notice Program

144/24 Mason – That council approves the purchase of E-notices through MuniSoft for a one-time fee of \$2124.64 and an annual fee of \$319.20. The purchase is to be made in January 2025. Seconded by Cassin. CARRIED

Wage Review

145/24 Mason – That the administrators wage will increase to \$29.00 per hour. Seconded by Cassin. CARRIED

Correspondence:

All correspondence has been received and filed accordingly.

Tabled Business

Donations to Oungre Park, Mainprize, Torquay Community Center and the Fire Department will be discussed at the Budget Meeting.

Permit for Lot 29-30 Block 10 tabled until the new Building Bylaw has been passed.

Next meeting date: January 8th at 6:30pm

Adjournment:

146/24 Mason - this meeting is now adjourned. Seconded by Grabauskas. CARRIED

Terry Malaryk – Mayor

Tammie Jackson - Administrator