



Minutes of the Regular Meeting of the Torquay Village Council held on  
March 11, 2026, in Council Chambers at 106 Devon Street in Torquay SK

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**Present:** Mayor Terry Malaryk, Deputy Mayor Mason, Councilor Richard Grabauskas  
Councilor Travis Cassin, Councilor Derrick Kardos, and CAO Tammie Jackson

**Regrets:**

**Call to Order:** Mayor Malaryk called the meeting to order at 6:32pm.

**Declaration of Conflict of Interest:** No conflicts declared.

**Adoption of the Agenda:**

24/26 Grabauskas - That the agenda be adopted as presented. CARRIED

**Approval of the Minutes:**

25/26 Cassin - That the minutes of the regular meeting of the Council held February 11,  
2026, be approved as circulated. CARRIED

**Approval of Financial Statements:**

26/26 Mason – That the financial statements for the month ending February 28, 2026, are  
accepted as presented. CARRIED

**List of Accounts for approval:**

27/26 Kardos – That the list of accounts for approval from batch 2026-00032 – 2026-00052  
which includes all cheques, online payments, and EFTs for a total amount of \$23,676.18 is  
accepted as presented. CARRIED

**Committee Board Reports:**

Councilor Mason attended the Oungre Memorial Park meeting.

Councilor Cassin attended the Oungre Memorial Park meeting & the Mainprize meeting.

Maintenance and Water Report – Attached to Agenda as Appendix A

Office Report – Attached to Agenda as Appendix B

28/26 Cassin - That all committee board reports be accepted as presented.

CARRIED



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29/26 Kardos – That Administration inquire about the Village of Torquay stepping down from the Oungre Memorial Park Board, as the Village is unable to provide financial support.  
CARRIED.

30/26 Mason – That council accepts the payment arrangement for lot 3 & 35 block 10.  
CARRIED

31/26 Kardos - THAT TAXervice, on behalf of the Village of Torquay, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:

Lot 26-Blk/Par 2-Plan AY3091 Ext 0, 154465409  
Lot 27-Blk/Par 2-Plan AY3091 Ext 0, 154465421  
Lot 28-Blk/Par 2-Plan AY3091 Ext 0, 154465320

### **OLD BUSINESS**

#### **Boulevard Maintenance & Alteration Bylaw:**

32/26 Cassin - That the council accepts the first reading of the Bylaw No. 2026-02 *Boulevard Maintenance & Alteration Bylaw* as presented. CARRIED UNAMIOUSLY

33/26 Kardos - That Council give unanimous consent to consider Bylaw No. 2026-02 through three readings at this meeting. CARRIED UNAMIOUSLY

34/26 Mason - That the council accepts the second reading of the Bylaw No. 2026-02 *Boulevard Maintenance & Alteration Bylaw* as presented. CARRIED UNAMIOUSLY

35/26 Grabauskas - That the council accepts the third reading of the Bylaw No. 2026-02 *Boulevard Maintenance & Alteration Bylaw* as presented. CARRIED UNAMIOUSLY

#### **Municipal Insurance Provider:**

36/26 Grabauskas – That Council authorize Administration to provide relevant municipal information to Hoium’s Agency Insurance Broker. CARRIED



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## **NEW BUSINESS**

### **Recorded Votes:**

37/26 Mason – That Council adopt the practice of recording all Council votes in the minutes, indicating how each member voted. CARRIED

### **Audio Recording of Minutes Policy**

38/26 Grabauskas - That Council approve and adopt the Audio Recording of Minutes Policy, with the amendment that recordings be deleted following the adoption of the minutes. CARRIED

### **Council Meeting Structure:**

39/26 Grabauskas - That Council adopts the proposed meeting structure for discussion and decision-making during Council meetings. CARRIED

### **Governance Controls for Fundraising and Municipal Purpose Funds:**

40/26 Grabauskas - That Council move into In Camera at 7:35pm to discuss a matter relating to council conduct and potential consequences, pursuant to Section 120(2) of The Municipalities Act. CARRIED.

41/26 Mason – That Council move out of In Camera at 7:42pm and resume the regular meeting. CARRIED.

No decisions or directions were provided during the In Camera session

42/26 Grabauskas - That Council approve and adopt the following governance policies:

- Handling of Fundraising Proceeds Policy
- Separation of Personal Activities and Role as Elected Official Policy
- Fraud Risk Management Policy

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**Library Internet & Phone Services**

Discussion was held to clarify that the Village owns the internet service, while the library is the authorized user and primary contact, with billing administered through the library. It was recommended that if the Torquay Community Club requires additional internet services, they coordinate with the library and assume responsibility for any associated additional costs.

**Survey Results:**

Council reviewed the survey results and resident comments regarding the Fire Department and infrastructure priorities. Data to be provided for residents and a more detailed discussion to follow at a future meeting.

43/26 Cassin - That the council accepts the first reading of the Bylaw No. 2026-05 A *Bylaw to provide fire hydrant servicing requirements for new developments* as presented.

CARRIED

**Tabled Items:**

Municipal Volunteer & Maintenance Safety Policy

**Correspondence:**

All correspondence has been received and filed accordingly.

**Next meeting date: April 8, 2026, at 6:30pm**

**Adjournment:**

44/26 Cassin– That this meeting is now adjourned.

CARRIED

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Terry Malaryk – Mayor

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Tammie Jackson - CAO